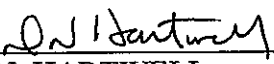


11 December 2001

Regional Engineer Component Implementation Team Charter

1. **Introduction.** The Regional Engineer component is the leading and coordinating entity of the Regional Facility Management System (RFMS).
2. **Purpose.** The charter will establish an RFMS Implementation Team to design and implement the Regional Engineer component of the RFMS initiative.
3. **Membership.**
 - Leader: CAPT Don Orndoff
 - Members: CAPT Rick Roth
 - Mr. Ken Blackett
4. **Background.** On 12 November 2001, Commander, U.S. Naval Forces, Japan, RADM Chaplin, approved RFMS for implementation in the CNFJ Region. The RFMS is described in detail in the "RFMS Overview Briefing" dated 16 November 2001 (available on the PWC Yokosuka web page at www.pwcyoko.navy.mil). The Regional Engineer component roles and responsibilities are covered in this source document. In his announcement email, RADM Chaplin directed RFMS implementation begin with five implementation teams, including the Regional Engineer Component Implementation Team.
5. **Objectives.** Design and implement a robust regional facility management and leadership entity that can effectively meet all assigned Regional Engineer roles and responsibilities. This effort will merge the existing Regional Engineer position (CNFJ N01CE), parts of the CNFJ ACOS for Shore Installation Management (CNFJ N4), and elements of Public Works Center, Yokosuka and Officer in Charge of Construction, Far East management into a seamless RFMS leadership team, providing CNFJ Region world-class facility management support.
6. **Key Stakeholders of RFMS.** The Implementation Team will address the perspectives and needs of key stakeholders (clients) of the RFMS during design. Stakeholders include:
 - a. Commander and Chief of Staff of CNFJ (Regional Commander flag staff support for all facilities issues)
 - b. Regional Business Manager (linkage to Region BOS program management)
 - c. Regional Comptroller (linkage to Region Financial management)
 - d. All Base Commanding Officers (effectiveness of regional FM support)

- e. CPF N464 and N465 (Fleet Facilities and Environmental Officers) (linkage to CPF programs)
 - f. USFJ J4 (U. S. Forces, Japan Logistics/Facilities Officer) (interface for cross-service and host nation support issues)
 - g. Commander, Pacific Division NAVFAC (engineering and contracting support issues)
 - h. Commander, NAVFAC (Navy Working Capital Fund issues)
7. Report Date. The Team will provide its initial report to the CNFJ Regional Advisory Board by NLT Wednesday, 19 DEC 01.
8. Deliverables.
- a. Detailed concept of operations, captured in narrative form ready to add to the RFMS Operations Manual
 - b. Organization and staffing plan, showing all positions and grades
 - c. Transition plan, with plan of action and milestones showing all key actions, who is tasked each action, and a target date for completion of each assigned action.



D. N. HARTWELL
CAPT, USN
Deputy and Chief of Staff
U.S. Naval Forces, Japan

Date: 11 DEC 01